

ARROYO SANTA ROSA VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

BOARD MEETING AGENDA TUESDAY, JANUARY 27, 2026

9:30 A.M.

Camrosa Water District - 7385 Santa Rosa Road - Camarillo, CA 93012

MEMBERS OF THE BOARD

BEN FISCHETTI, *VC Public Works Agency*
HOMER ARREDONDO, *VC Public Works Agency*
JEFFREY C. BROWN, *Camrosa Water District*
TERRY L. FOREMAN, *Camrosa Water District*
TIMOTHY H. HOAG, *Camrosa Water District*
ANDREW F. NELSON, *Camrosa Water District*
EUGENE F. WEST, *Camrosa Water District*

ALL AGENDA DOCUMENTS ARE AVAILABLE ONLINE
AT WWW.ASRGSA.COM

CALL TO ORDER

PUBLIC COMMENTS

At this time, the public may address the Board on any item not appearing on the agenda that is subject to its jurisdiction. Persons wishing to address the Board must fill out a speaker card and are subject to a five-minute time limit.

CONSENT AGENDA

Matters appearing on the Consent Agenda are expected to be noncontroversial and will be acted upon by the Board collectively, without discussion, unless a member of the Board or staff requests an opportunity to address a given item. Approval by the Board of Consent Items means that the recommendation of staff is approved along with the terms and conditions described in the Board Memorandum.

1. **Approve Minutes of the Regular Meeting of September 9, 2025**
2. **Approve Minutes of the Special Meeting of November 5, 2025**
3. **Vendor Payments Ratification**
Approve vendor payments as presented by staff.
4. **Fiscal Year 2025-26 First Quarter Results**
Receive FY 2025-26 first quarter results.

PRIMARY AGENDA

5. **Accept Nominations for the ASRVB GSA Board Officers and Accept the 2026 Calendar**
 - 1) Accept nominations and elect Chair and Vice Chair of the GSA; and
 - 2) Adopt the Camrosa Water District's Board Calendar to establish the Arroyo Santa Rosa Valley Basin GSA's regularly scheduled meetings.

COMMENTS BY THE INTERIM EXECUTIVE DIRECTOR; COMMENTS BY DIRECTORS

ADJOURNMENT

ARROYO SANTA ROSA VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

Camrosa Water District
7385 Santa Rosa Road, Camarillo, CA 93012

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MINUTES OF THE MEETING OF THE BOARD

September 9, 2025

9:45 A.M.

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

CALL TO ORDER The meeting was called to order at 9:46 A.M.

Present: Terry Foreman, Chair
Eugene West, Vice Chair
Ben Fischetti
Homer Arredondo
Timothy Hoag
Andrew Nelson

Absent: Jeff Brown

Staff: Norman Huff, Interim Executive Director
Jozi Zabarsky, Camrosa Water District
Tamara Sexton, Camrosa Water District
Terry Curson, Camrosa Water District
Keith Lemieux, Legal Counsel

PUBLIC COMMENTS

None

CONSENT AGENDA

1. Approve Minutes of the Regular Meeting of June 10, 2025
2. Vendor Payments Ratification

Motion to approve the Consent Agenda: West Second: Nelson
Motion carried unanimously by those present.

PRIMARY AGENDA

3. **SGMA Annual Reporting for Water Year 2025**

The Board authorized the Interim Executive Director to execute an agreement and issue a purchase order to Intera Incorporated, in the amount of \$43,982, for the ASRBGSA Water Year 2025 Model Update and the Sustainable Groundwater Management Act (SGMA) Annual Reporting.

Motion: Nelson Second: West
Motion carried unanimously by those present.

4. Personnel Resource Allocation Discussion

Discussed personnel resources needed for further development of GSA functions. Scheduled workshop for November 5, 2025, at 9:00 A.M. to further discuss needs of the GSA.

No action taken; for information only.

COMMENTS BY THE INTERIM EXECUTIVE DIRECTOR

None

COMMENTS BY THE BOARD OF DIRECTORS

None

ADJOURN

There being no further business, the meeting was adjourned at 10:07 A.M.

Norman Huff
Interim Executive Director
Arroyo Santa Rosa Valley Basin GSA

_____ (ATTEST)
Terry Foreman, Chair
Board of Directors
Arroyo Santa Rosa Valley Basin GSA

ARROYO SANTA ROSA VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

Camrosa Water District
7385 Santa Rosa Road, Camarillo, CA 93012

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MINUTES OF THE SPECIAL MEETING OF THE BOARD

November 5, 2025

9:00 A.M.

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

CALL TO ORDER The meeting was called to order at 9:00 A.M.

Present: Terry Foreman, Chair
 Eugene West, Vice Chair
 Ben Fischetti
 Homer Arredondo
 Timothy Hoag
 Andrew Nelson
 Jeff Brown

Staff: Norman Huff, Interim Executive Director
 Keith Lemieux, Legal Counsel

PUBLIC COMMENTS

None

PRIMARY AGENDA

1. Development of Groundwater Sustainability Agency (GSA) Functions

The Board discussed:

- The GSP Implementation Budget
- Annual Monitoring
- Projects and Management Actions
- Improving Basin Characterization for Model Simulation Projections
- Developing a Groundwater Exchange Program
- Prioritization of Efforts

No action was taken: for information and discussion only.

COMMENTS BY THE INTERIM EXECUTIVE DIRECTOR

None

COMMENTS BY THE BOARD OF DIRECTORS

None

ADJOURN

There being no further business, the meeting was adjourned at 10:07 A.M.

Norman Huff
Interim Executive Director
Arroyo Santa Rosa Valley Basin GSA

_____ (ATTEST)
Terry Foreman, Chair
Board of Directors
Arroyo Santa Rosa Valley Basin GSA

ARROYO SANTA ROSA VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

Camrosa Water District
7385 Santa Rosa Road, Camarillo, CA 93012

BOARD MEMORANDUM

MEMBERS OF THE BOARD

BEN FISCHETTI, *Ventura County Public Works Agency*
HOMER ARREDONDO, *Ventura County Public Works Agency*
JEFFREY C. BROWN, *Camrosa Water District*
TERRY L. FOREMAN, *Camrosa Water District*
TIMOTHY H. HOAG, *Camrosa Water District*
ANDY F. NELSON, *Camrosa Water District*
EUGENE F. WEST, *Camrosa Water District*

DATE: January 27, 2026
TO: Board of Directors
FROM: Norman Huff, Interim Executive Director
OBJECTIVE: Receive Fiscal Year 2025-26 First-Quarter Results.
ACTION: No action is necessary; for information only.
SUMMARY: The GSA Fiscal Year 2025-26 first-quarter results are as follows:

Arroyo Santa Rosa GSA	Budget FY 25-26		1st QTR Actuals		Encumbrances		1st QTR Actuals plus encumb		Variance	
Transfer In										
Camrosa Water District										
Contribution Budgeted	\$	-	\$	-	\$	-	\$	-	\$	-
Transfer from Reserves		128,426		692		-		692		(127,734)
	\$	128,426	\$	692	\$	-	\$	692	\$	(127,734)
Operating Expenses										
Professional Services	\$	113,146	\$	554	\$	91,116	\$	91,670	\$	21,476
Materials & Supplies		5,600		-		-		-		5,600
Legal Services		1,680		-		-		-		1,680
Dues & Subscriptions		5,000		-		-		-		5,000
Fees & Charges		1,000		138		-		138		862
Insurance		2,000		-		-		-		2,000
Total Operating Expenses	\$	128,426	\$	692	\$	91,116	\$	91,808	\$	36,618

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EUGENE F. WEST, Camrosa Water District

DATE: January 27, 2026

TO: Board of Directors

FROM: Norman Huff, Interim Executive Director

OBJECTIVE: Ratify Vendor Payments as presented by staff.

ACTION: Ratify accounts payable.

DISCUSSION: A summary of accounts payable previously paid by the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency in the amount of \$8,463.56 is provided for Board information and ratification.

Check Number	Post Date	Vendor Name	Invoice Number	Description	Amount
	8/31/2025	US Bank		Bank Fees	45.95
	9/30/2025	US Bank		Bank Fees	45.95
153	10/7/2025	ACWA	GSA-2026	GSA ACWA 2026 Dues	4,200.00
				ACH Pmt. BON01-112-02 Troubleshooting Groundwater Level Data	
154	10/7/2025	Camrosa Water District	2030	Submittals to DWR	206.25
	10/31/2025	US Bank		Bank Fees -charged in error, reimbursed by bank	184.92
155	11/18/2025	Camrosa Water District	2032	ACH Pmt. ACWA/JPIA Liability Premium FY2025-26	1,125.00
				ACH pmt. Invoice 112-03 Compile groundwater level and quality data	
156	12/16/2025	Camrosa Water District	2034	for annual report	1,468.95
	12/31/2025	US Bank		Bank Fees	46.54
157	1/20/2026	Intera Incorporated	12-25-65	3rd Annual Report WY2025	1,140.00
Total Vendor Payments					\$ 8,463.56

The ASRVBGSA's bank account balance as of December 31, was \$235,117.48.

ARROYO SANTA ROSA VALLEY BASIN

GROUNDWATER SUSTAINABILITY AGENCY

Camrosa Water District, 7385 Santa Rosa Road, Camarillo, CA 93012

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DATE: January 27, 2026

TO: Board of Directors

FROM: Norman Huff, Interim Executive Director

OBJECTIVE: Accept Nominations for the ASRVBGSA Board Officers and Accept the 2026 Calendar

ACTION:

- 1) Accept nominations and elect Chair and Vice Chair of the GSA; and
- 2) Adopt the Camrosa Water District's Board Calendar to establish the Arroyo Santa Rosa Valley Basin GSA's regularly scheduled meetings.

SUMMARY: The Joint Exercise of Powers Agreement (JPA) creating the Arroyo Santa Rosa Valley Basin Groundwater Sustainability Agency (ASRVBGSA) states Officers shall be elected annually by, and serve at the pleasure of, the Board of Directors. Officers shall be elected at the first Board meeting following January 1st of each year. An officer may serve multiple consecutive terms, with no term limit. Any officer may resign at any time upon written notice to the Board and may be removed and replaced by a decision by the Board.

The JPA also requires that the Board meet at least once a quarter. It is recommended that the Board set the meetings to be held on the same dates and immediately preceding the regular meetings of the Camrosa Water District meetings. The ASRVBGSA may cancel in advance the regularly scheduled meeting if there is no business to be considered by the GSA.

2026 Camrosa Board Calendar

JANUARY							FEBRUARY							MARCH							2026 Holidays
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	January 1 st - New Year's Day
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7	February 16 th - President's Day
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14	May 25 th - Memorial Day
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21	July 3 rd - Independence Day (Observed)
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28	September 7 th - Labor Day
25	26	27	28	29	30	31								29	30	31					November 11 th - Veteran's Day
																					November 26 th & 27 th - Thanksgiving
																					December 24 th & 25 th - Christmas
																					December 31 st - New Year's Eve
APRIL							MAY							JUNE							2026 Conferences
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	CASA Winter Conf. (Indian Wells) Jan. 13 th - 16 th
			1	2	3	4						1	2		1	2	3	4	5	6	ACWA Spring Conf. (Sacramento) May 5 th - 7 th
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	CASA Annual Conf. (Napa) Aug 4 th - Aug 7 th
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	ACWA Fall Conf. (Anaheim) Dec 1 st - 3 rd
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30					
							31														
JULY							AUGUST							SEPTEMBER							2026 AWA Meetings
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	AWA Board Meetings (Highlighted in Orange)
			1	2	3	4							1			1	2	3	4	5	WaterWise Breakfast (Highlighted in Yellow)
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12	April 16 th - Annual Symposium
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	August - DARK (No events or meetings)
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	September 17 th - Reagan Library Reception
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30				December 10 th - Holiday Mixer
							30	31													
OCTOBER							NOVEMBER							DECEMBER							2026 VCSDA Meetings
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	February 3 rd - Annual Dinner
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5	April 7 th
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	June 2 nd
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	August 4 th
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	October 6 th
25	26	27	28	29	30	31	29	30						27	28	29	30	31			December 2 nd
Camrosa Water District 7385 Santa Rosa Road Camarillo, CA 93012							Camrosa Board Meetings are highlighted in RED . Board Meetings are usually held on the 2nd & 4th Tuesday of each month at 10am unless indicated.							Calleguas Board Meetings are held 1st & 3rd Wednesday - 4:00 PM							